

# NOTICE AND AGENDA ANNUAL TOWN MEETING

## GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois

*Tuesday, April 13, 2021*

NOTICE IS HEREBY GIVEN to the legal voters, residents of Grafton Township the County of McHenry and State of Illinois, that the Annual Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will take place on **Tuesday, April 13, 2021**, at the hour of **7:00 PM** **at: Grafton Township Board Room, 10109 Vine Street, Huntley IL**, for the transaction of the miscellaneous business of the said Township. **Due to governmental mandates because of the Covid 19 Pandemic, this meeting may be held online via computer software. Please check Grafton Township website ([www.graftontownship.us](http://www.graftontownship.us)) for meeting update and online login instructions.** After a Moderator having been elected, will proceed to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and to consider and decide the following

1. Call to Order
2. Pledge of Allegiance
3. Explanation of Procedures
4.
  - A. Nominations for Moderator
  - C. Close of Nominations for Moderator
  - D. Election of Moderator
  - E. Moderator's Oath of Office
5. Adoption of Rules
  - A. Adoption of rules of order for the Grafton Township 2021 Annual Town Meeting.
6.
  - A. Approval of the Minutes of the December, 2020 Annual Town Meeting.
7. Presentation of Annual Township Financial Reports
  - A. Presentation of Supervisor's Annual Financial Report: Discussion and potential action to waive the reading.
  - B. Presentation of Highway Commissioner's Annual Financial Report: Discussion and potential action to waive the reading.
8. Old Business.
9. New Business
  - A. Motion to sell surplus Township equipment valued at \$100 or more.
  - B. Motion to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute
  - C. Motion to set Annual Town Meeting for Tuesday, April 12, 2022 at 7:00 p.m.
10. Public Comment
11. Adjournment

Dated and Posted by Township Clerk Kathleen Watson

Posted March 24, 2021

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

**SUPERVISOR'S STATEMENT OF FINANCIAL AFFAIRS**

**ROAD & BRIDGE FUND**

I, Eric Ruth Supervisor of Grafton Township,

McHenry County, Illinois, being duly sworn, depose and say that the following

statement is a correct report for the fiscal year beginning April 1, 2020 and ending

March 31, 2021.

<b>BEGINNING BALANCE</b>	April 1, 2021	\$1,384,289
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**REVENUES**

Property Tax	\$610,734
Replacement Tax	\$47,148
Interest Income	\$1,388
IGA	\$11,100
Permits & Bonds	\$2,806
Court Fines & Permits	\$825
Miscellaneous Income	\$4,334

<b>TOTAL REVENUES:</b>	\$678,335
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**EXPENDITURES**

Administration	\$215,086
Maintenance	\$439,266
Insurance	\$20,510
Illinois Municipal Retirement	\$15,025
Social Security	\$11,996

<b>TOTAL EXPENDITURES:</b>	\$701,883
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<b>ENDING BALANCE</b>	March 31, 2021	\$1,360,741
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**SUPERVISOR'S STATEMENT OF FINANCIAL AFFAIRS**

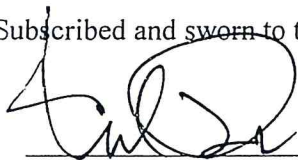
**ROAD & BRIDGE FUND**

The amount of tax levied the preceding year: (2019) \$720,119

The amount of property tax collected: (2020) \$610,734

The Supervisor shall, within 30 days before the annual town meeting, prepare and file this report with the Township Clerk. This report is not required to be published in a newspaper. (60 ILCS 1/70-15 & 1/70-30)

Subscribed and sworn to this 5<sup>th</sup> day of April, 2021.

A handwritten signature in black ink, appearing to read 'Eric Ruth', is written over a horizontal line.

Eric Ruth  
Grafton Township Supervisor

**SUPERVISOR'S STATEMENT OF FINANCIAL AFFAIRS**

**TOWN FUND**

I, Eric Ruth Supervisor of Grafton Township,

McHenry County, Illinois, being duly sworn, depose and say that the following

statement is a correct report for the fiscal year beginning April 1, 2020 and ending

March 31, 2021

<b>BEGINNING BALANCE</b>	April 1, 2020	1,976,361
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**REVENUES**

Property Tax	50,276
Replacement Tax	27,725
IGA Road Commissioner Salary	15,625
Interest Income	1,616
Miscellaneous Income	3,939

<b>TOTAL REVENUES:</b>	99,181
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**EXPENDITURES**

Administration	315,512
Assessor	254,232
Home Relief	6,426
Insurance	14,680
Illinois Municipal Retirement	10,506
Social Security	18,526

<b>TOTAL EXPENDITURES:</b>	619,882
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<b>ENDING BALANCE</b>	March 31, 2021	1,455,660
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# **SUPERVISOR'S STATEMENT OF FINANCIAL AFFAIRS**

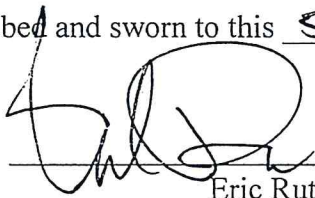
## **TOWN FUND**

The amount of tax levied the preceding year:	2019	777,922
The amount of property tax collected:	2020	50,276

The Supervisor shall, within 30 days before the annual town meeting, prepare and file this report with the Township Clerk. This report is not required to be published in a newspaper.

(60 ILCS 1/70-15 & 1/70-30)

Subscribed and sworn to this 5<sup>TH</sup> day of April, 2021.



Eric Ruth  
Grafton Township Supervisor



DRAFT

**GRAFTON TOWNSHIP ANNUAL TOWN MEETING**

Graton Township, McHenry County, Illinois

*TUESDAY, December 21, 2020*

The Annual Town Meeting of the Grafton Township was held on **Monday, December 21, 2020**. Due to the **Corona Virus Pandemic** and government imposed mandates, this meeting was held via remote software. This meeting had been postponed also due to the **Corona Virus Pandemic** and governmental restrictions.

**1. Call to Order**

Clerk Watson called the meeting to order @ 7:00p.m. Verbal attendance was taken of all attendees that were signed on the web meeting, and the Board members in attendance at the township board room.

**2. Pledge of Allegiance**

Clerk Watson led the constituents in the Pledge of Allegiance.

**3. Explanation of Procedures**

Clerk Watson explained the rules of the meeting. Because this was a virtual meeting, no hand raising was done; no wrist bands were distributed.

**4. Selection/Oath of Moderator**

**A. Nominations for Moderator**

Dan Ziller made a motion 2<sup>nd</sup> by Sean Cratty to nominate Tim Hoeft for moderator of the meeting. There were no other nominations. Dan Ziller made a motion, 2<sup>nd</sup> by Matt Cooper to close the nominations. Voice vote taken, all ayes noted, motion carried.

**B. Election of Moderator**

A voice vote was taken asking for the election of Tim Hoeft as Moderator, all ayes noted, motion carried.

**C. Moderator's Oath of Office**

Clerk Watson administered the Moderator's Oath of Office to Tim Hoeft.

**D. Signing of Moderator's Oath**

Clerk Watson will e-mail a copy of the Moderator's Oath to Tim Hoeft, for signature and return. A copy will be made part of these original minutes. signed the Moderator's Oath

**5. Adoption of Rules -**

Eric Ruth made a motion, 2<sup>nd</sup> by Tom Poznanski, to adopt the Roberts Rules of Order. Voice vote taken, all ayes noted, motion carried.

**6. Approval of the Minutes of the April 14, 2019 Annual Town Meeting**

Dan Ziller made a motion, 2<sup>nd</sup> by Sean Cratty to accept the minutes of the April 14, 2019 (date correction). Voice vote taken, all ayes noted, motion carried.

7. **Presentation of Annual Township Financial Reports**
  - A. Presentation of Supervisor's Annual Financial Report: Discussion and potential action to waive the reading of the Reports:  
A motion was made by Dan Ziller, 2<sup>nd</sup> by Sean Cratty to Waive the Reading of the Supervisor's Annual Financial Report. Voice vote taken, all ayes noted, motion carried.
  - B. Presentation of Highway Commissioner's Annual Financial Report: Discussion and potential action to waive the reading.  
A motion was made by Dan Ziller, 2<sup>nd</sup> by Matt Cooper to Waive the Reading of the Highway Commissioner's Annual Financial Report. Voice vote noted, all ayes noted, motion carried.
8. **Old Business - None**
9. **New Business**
  - A. Motion to sell surplus Township equipment valued at \$100 or more.  
A motion was made by Sean Cratty, 2<sup>nd</sup> by Dan Ziller to sell surplus equipment valued at \$100 or more. A voice vote taken, all ayes noted, motion carried.
  - B. Motion to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute  
A motion was made by Eric Ruth, 2<sup>nd</sup> by Matt Cooper to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute. Voice vote taken, all ayes noted, motion carried.
  - C. Motion to set Annual Town Meeting for Tuesday, April 12, 2021 at 7:00 p.m.  
A motion was made by Eric Ruth, 2<sup>nd</sup> by Dan Ziller to set the Annual Town Meeting for Tuesday, April 12, 202 at a location to be decided. A voice vote taken, all ayes noted, motion carried.
10. **Public Comment- None**
11. **Adjournment**  
Sean Cratty made a motion, 2<sup>nd</sup> by Eric Ruth to adjourn the meeting. Voice vote taken, all ayes noted, motion carried. Meeting adjourned @ 7:12 p.m.

Respectfully submitted,

Kathleen Watson, Grafton Township Clerk

Timothy Hoeft, Elected Moderator

Prepared by Kathleen Watson